

# Hope One World

## Guidelines for taking video or photographs of children

Photography and video are important methods of reporting projects and activities and providing a historic record of important moments in the development of HOW.

Photography and video can, however, be misused, and children have the right to privacy and to be safeguarded from the inappropriate use of images and video.

These guidelines are taken from the NSPCC's Child Protection in Sport Unit and adapted for the purpose of HOW

- 1) The child should be happy with having their picture taken.
- 2) School authorities must be informed, and their permission sought regarding taking photographs of children during activities or events, and about how and where these images will be used.
- 3) After the activity the designated photographer will send all photographs of children that have been taken to the designated member of the HOW committee and to the school authorities. They will then be deleted from their camera and storage devices.
- 4) When taking photographs, HOW volunteers should ensure that another adult is present.
- 5) If anyone takes other personal, informal photographs, these must not be shared or posted on social media if they include children.
- 6) The names of children must *not* be used alongside photographs or in video footage without appropriate consent.